NEPCon OÜ Evaluation of TechnoArs LLC Compliance with the SBP Framework: Public Summary Report

Second Surveillance Audit

www.sbp-cert.org

Completed in accordance with the CB Public Summary Report Template Version 1.5

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

Version 1.0: published 26 March 2015

Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

Version 1.3: published 10 May 2018

Version 1.4: published 16 August 2018

Version 1.5: published 22 October 2020

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1 Overview

Certification Body (CB) Name:	NEPCon OÜ
Primary CB contact for SBP:	Ondrej Tarabus
Primary CB contact email:	otarabus@preferredbynature.org
Audit team leader:	Roman Kurakin
Audit team members:	n/a
Name of the Company:	TechnoArs LLC
Company legal address:	Sovetskaya str., 114, 171720 Vesyegonsk, Tver region, Russia
Company contact for SBP:	Nina Fumina
Company contact email:	ooolaguna@inbox.ru
Company website:	N/A
SBP Certificate Code:	SBP-01-83
Date of certificate issue:	12 Apr 2019
Date of certificate expiry:	11 Apr 2024

Audit closing meeting date:	31 Mar 2021
Audit cycle:	Second Surveillance Audit

2 Scope of the evaluation and SBP certificate

Scope Item	Check all that apply to the Certificate Scope	Change in scope (N/A for Assessments)
Primary Activity:	Biomass Producer	☐
Approved Standards:	SBP Standard 2: Verification of SBP-compliant Feedstock; SBP Standard 4: Chain of Custody; SBP Standard 5: Collection and Communication of Data Instruction	☐
Includes Supply Base Evaluation (SBE):	No	☐
Includes communication of Dynamic Batch Sustainability Data (DBSD)	Yes	☐
Includes Group Scheme	No	☐
Products	Pellets	☐

Feedstock types:	Secondary	☐
Feedstock origin (countries):	Russia	☐
SBP-endorsed Regional Risk Assessments used: **Public link:** https://sbp-cert.org/documents/standards-documents/risk-assessments/	Not applicable	☐
Chain of custody system implemented:	FSC: NC-COC-027784	☐
	Transfer	☐

2.1 Description of the company

BP is a secondary manufacturer situated in the northern part of Tver region, Russia. The feedstock is a waste of lumber production, delivered from the primary processor located at the same production site. The feedstock is FSC 100% certified. Origin of the feedstock is Tver region of Russia. Total annual production capacity of pellet plant is 6000 tones.

2.2 Detailed description of the Chain of Custody system

BP holds valid FSC CoC certificate (NC-COC-027784). Incoming secondary feedstock originates from the sawmill located at the same production site, and operating with materials with FSC 100% claim. BP uses transfer system of FSC claims for certified pellet production and sales. Some roundwood for primary processing may be obtained by sawmill without FSC claim as non-certified, therefore some secondary feedstock is delivered to BP as non-certified. Such feedstock is not used in certified biomass production, including dryer. BP ensures physical segregation of certified and non-certified wood material at all stages.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the BP's management procedures;

- Review of the production processes, production site visit;

- Review of FSC system control points, analysis of the existing FSC CoC system;

- Interviews with responsible staff;

- Review of the records, calculations and conversion coefficients;

- GHG data collection analysis.

- Assess compliance against Instruction Document 5E

4 Evaluation process

4.1 Timing of evaluation activities

Audit Level of Effort (LoE)		
Activity	***Auditors***	**Auditor hours**
1. Preparation	Roman Kurakin	2,0
2. On-site (excl. travel time)	Roman Kurakin	15,0
3. Report writing	Roman Kurakin	16,0
4. Other	N/A	N/A

Audit Schedule			
Activity	**Location**	**Auditor name**	**Date/time**
Opening meeting	Office in Vesyegonsk	Roman Kurakin	22 Mar 2021/00.15
Documents and procedures review, staff interviews.	Office in Vesyegonsk	Roman Kurakin	22 Mar 2021/02.45
Documents and procedures review (FSC CoC documented procedures, feedstock inputs	Office in Vesyegonsk	Roman Kurakin	22 Mar 2021/03.00

and biomass sales registration), staff interviews.			
Chain of custody review (site tour); documents review and staff interview	Office in Vesyegonsk	Roman Kurakin	23 Mar 2021/01.00
Documents and procedures review (SAR; energy use data obtaining and registration system); staff interview.	Office in Vesyegonsk	Roman Kurakin	23 Mar 2021/03.00
Documents and procedures review, staff interviews.	Office in Vesyegonsk	Roman Kurakin	23 Mar 2021/03.00
Interview of the responsible officer by phone	Office in Vesyegonsk, Phone	Roman Kurakin	31 Mar 2021/00.30
Closing meeting	Office in Vesyegonsk, Phone	Roman Kurakin	31 Mar 2021/00.30

Auditor qualification		
Auditor name	**Role**	**Qualification**
Roman Kurakin	lead auditor	SBP lead auditor. He successfully passed SBP auditor training course in December 2016 in Amsterdam and participated in a number of SBP assessments and annual audits in Russia.

4.2 Description of evaluation activities

The audit visit was focused on management system evaluation: division of the responsibilities, document and system, input material classification (reception and registration), analysis of the existing FSC system and FSC system control points as well as the collection of the energy and emission data.

Description of the audit evaluation:

All SBP related documentation connected to the SBP as well as FSC system of the organisation, including SBP Procedures, GHG related data, Supply Base Reports, were evaluated during the audit.

Auditor was welcomed in the company. Audit started with an opening meeting.

Auditor introduced himself, provided information about audit plan, methodology, auditor qualification, confidentiality issues, and assessment methodology and clarified verification scope. During the opening meeting the auditor explained CB's approval related issues.

After that auditor went through all applicable requirements of the SBP standards nr.2, 4, 5 and instruction documents 5e covering input clarification, existing chain of custody system, management system, CoC, recordkeeping/mass balance requirements, emission and energy data and categorisation of input and verification of SBP compliant feedstock/ biomass. During the process overall responsible person for SBP system and as well as other persons having key responsibilities within the system were interviewed. CoC Critical Control Points were reviewed by auditor specifically: identification of the material, purchase documentation, segregation, conversion factors, moisture measurements, mass balance, storage and sales.

After that roundtrip around BP's pellet production was undertaken. During the site tour reception process were observed, applicable records were reviewed, pellet factory staff was interviewed and FSC system critical control points were analysed.

At the end of the audit findings were summarised and assessment conclusion based on use of 3 angle evaluation method were provided to the representatives of the company.

4.3 Sampling methodology

The auditor conducted a spot check of documents for November and December 2020.

4.4 CB stakeholder engagement

No stakeholder consultations conducted prior or during this annual audit.

4.5 Stakeholder feedback

No stakeholder comments are received.

5 Results

5.1 Main strengths and weaknesses

Strengths: use of FSC transfer system. Robust recordkeeping system. Good awareness of certification requirements by involved staff.

Weaknesses: no weaknesses identified.

5.2 Rigour of Supply Base Evaluation

n/a

5.3 Collection and communication of data

During the main assessment the BP has already implemented all the requirements for collection of energy data. See more details In Annex C of the report.

BP updated the data prior to the annual audit.

5.4 Competency of involved personnel

The SBP responsible staff has shown good understanding of the requirements in relation to SBP certification and FSC CoC system.

6 Review of company’s risk assessments

6.1 Overview of company’s risk assessments and mitigation measures

Not applicable.

6.2 Specified risk indicators and mitigation measures

Country/Area	Indicator	Specified risk description	Mitigation measure
N/A	N/A	N/A	N/A

7 Non-conformities and observations

NC number NC-000444	NC Grading: Minor
Standard:	SBP Standard 2: Verification of SBP-compliant Feedstock
Requirement:	IN2C; 4.1 The report shall be concise, covering the most important features, and shall be completed using the latest version of the SBR template for Biomass Producers downloaded from the SBP website.
Description of Non-conformance and Related Evidence:	
The Supply Base Report is concise and contains most of theall information required by SBP. During the SBR revision, auditor identified that the description of the shared of the harvested timber in the region is used in bioenergu secto is missing in the published SBR.	
Timeline for Conformance:	By the next surveillance audit, but no later than 12 months from report finalisation date
Evidence Provided by Company to close NC:	N/A
Findings for Evaluation of Evidence:	N/A
NC Status:	Open

8 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Pilar Gorría Serrano
Date of decision:	29 Jun 2021
Other comments:	N/A