

NEPCon Evaluation of SIA Ornate Compliance with the SBP Framework: Public Summary Report

Main (Initial) Audit

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Completed in accordance with the CB Public Summary Report Template Version 1.4

*For further information on the SBP Framework and to view the full set of documentation see
www.sbp-cert.org*

Document history

Version 1.0: published 26 March 2015

Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

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1 Overview

CB Name and contact:	NEPCon OÜ, Filosoofi 31, 50108 Tartu, Estonia
Primary contact for SBP:	Ondrej Tarabus otarabus@nepcon.org, +420 606 730 382
Current report completion date:	29/Jan/2020
Report authors:	Edgars Baranovs
Name of the Company:	SIA Ornate, Gunara Astras iela 8, Riga, LV-1082, Latvija
Company contact for SBP:	Ms. Dace Babre, +371 26 416 108, dace.ornate@gmail.com
Certified Supply Base:	not applicable for trader
SBP Certificate Code:	SBP-07-46
Date of certificate issue:	30/Jan/2020
Date of certificate expiry:	29/Jan/2025

This report relates to the Main (Initial) Audit

2 Scope of the evaluation and SBP certificate

Description of certificate scope: Trading of wood pellets for use in energy production, including transport from Biomass Producers to different end points over the world.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Trader's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the Biomass Trader's management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records and calculations;
- Review of applicable transportation processes

4 SBP Standards utilised

4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- ☐ SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- ☐ SBP Framework Standard 2: Verification of SBP-compliant Feedstock (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 4: Chain of Custody (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 5: Collection and Communication of Data (Version 1.0, 26 March 2015)

4.2 SBP-endorsed Regional Risk Assessment

Not applicable.

5 Description of Company, Supply Base and Forest Management

5.1 Description of Company

Organization is a biomass trader sourcing the biomass from one pellet producer in Belarus. The biomass is sold by Organisation based on commission agreement with pellet producer. However, in invoices the Organisation is specified as seller. Therefore, the decision has been taken to obtain a separate SBP certificate for Organisation. Biomass may be delivered by different means of transport to different harbors and railway stations in Latvia.

5.2 Description of Company's Supply Base

Not applicable for trader.

5.3 Detailed description of Supply Base

Not applicable for trader.

5.4 Chain of Custody system

The Organization has implemented the FSC transfer system covering biomass (wood pellets) in the scope of the certificate NC-COC-022924 <https://info.fsc.org/details.php?id=a023300000VtgOAAR&type=certificate>
The process covers trade with biomass (FSC 100%), without physical possession.

6 Evaluation process

6.1 Timing of evaluation activities

Activity	Location	Date/time
- Opening meeting - Review of FSC product group schedule, FSC supplier records. FSC volume data - Review of SBP internal procedures, SBP training records, SBP trademark use, review of sales and transport documents. - Staff interview - Closing meeting	G.Astras iela 8, Office of the organisation	20.12.2019 10:00-16:00

6.2 Description of evaluation activities

Audit started with opening meeting. Auditor introduced himself and the witness auditor, provided information about audit plan, methodology and aim of the assessment, as well as CB's accreditation related issues and confidentiality issues were covered as well. After that the member of the board and the logistics manager of the organisation introduced auditors with the planned activities of the organisation considering SBP certification.

After that auditor went through all applicable requirements of the standard covering management system, CoC, recordkeeping emission and energy data and made staff interviews.

During the closing meeting auditor explained the results of the audit and further actions were discussed.

Composition of audit team:

Auditor(s), roles	Qualifications
Edgars Baranovs Lead auditor	Works for NEPCon SIA since 2018. He has graduated from the Faculty of Forestry and holds a masters degree in environmental science from University of Latvia. Edgars has worked in the State Forest Service. Edgars attended SBP in 2019 and participated in several SBP audits as a auditor in training
Ģirts Karss Witness auditor	Works for NEPCon since 2011 Ģirts Karss holds MSc in Environmental Science from the Lund University and the University of Latvia. He has passed the Rainforest Alliance lead assessor training course in FSC Forest Management and FSC Chain of Custody operations and obtained the FSC lead auditor qualification. Ģirts Karss has conducted of FSC Chain of Custody audits in wood industry companies in Latvia and FSC

	forest management assessments and annual audits in Baltic countries and Russia. Girts had completed SBP training course and obtained a SBP auditor qualification. He has participated in capacity of auditor and lead auditor in a number of SBP assessments, scope change and annual audits including SBE in Latvia.
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6.3 Process for consultation with stakeholders

No stakeholder consultations conducted prior to, during and after this audit.

7 Results

7.1 Main strengths and weaknesses

Strengths: limited number of staff; transfer system of FSC and SBP claims.

Weaknesses: none.

7.2 Rigour of Supply Base Evaluation

Not applicable.

7.3 Collection and Communication of Data

At the moment of the audit, the management system is in place: documented procedures related to SBP certification are developed and implemented; responsible staff appointed; procedures for energy use data obtaining and registration developed.

So far, there are no energy use by Organisation during biomass purchase and sales. Biomass is delivered to harbour by biomass producer where it is sold via Organisation to customer on FAS harbour delivery conditions of Incoterms.

7.4 Competency of involved personnel

Overall, responsible staff showed good understanding of knowledge of all applicable SBP requirements. Generally, only two staff members are involved into SBP certification: member of the board FSC/SBP responsible and logistics manager/ accountant are responsible for procurement, transportation and sales of biomass products.

7.5 Stakeholder feedback

No stakeholder consultations conducted prior to, during and after this audit.

7.6 Preconditions

None.

8 Review of Company's Risk Assessments

Not applicable.

9 Review of Company's mitigation measures

Not applicable.

10 Non-conformities and observations

Identify all non-conformities and observations raised/closed during the evaluation (a tabular format below may be used here). Please use as many copies of the table as needed. For each, give details to include at least the following:

- *applicable requirement(s)*
- *grading of the non-conformity (major or minor) or observation with supporting rationale*
- *timeframe for resolution of the non-conformity*
- *a statement as to whether the non-conformity is likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks.*

None.

11 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Olesja Puiso
Date of decision:	29/Jan/2020
Other comments:	<i>Click or tap here to enter text.</i>