

NEPCon Evaluation of Enerpulp – Cogeração Energética De Pasta, S.A. Compliance with the SBP Framework: Public Summary Report

www.sustainablebiomasspartnership.org



Completed in accordance with the CB Public Summary Report Template Version 1.0

*For further information on the SBP Framework and to view the full set of documentation see
www.sustainablebiomasspartnership.org*

Document history

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1 Overview

CB Name and contact: NEPCon, 28001

Primary contact for SBP: Ondrej Tarabus, ot@nepcon.net

Report completion date: 30/Aug/2016

Report authors: Rui Simões, Auditor

Certificate Holder: Enerpulp, Pólo Industrial de Mitrena, Setúbal

Producer contact for SBP: Laura Costa, Laura.costa@thenavigatorcompany.com, +351 963 846 689

Certified Supply Base: NA

SBP Certificate Code: SBP-01-44

Date of certificate issue: 10/Oct/2016

Date of certificate expiry: 09/Oct/2021

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	First Surveillance Audit	Second Surveillance Audit	Third Surveillance Audit	Fourth Surveillance Audit
☒	☐	☐	☐	☐

2 Scope of the evaluation and SBP certificate

The certificate scope covers the trade office Mitrena, Setúbal. Portugal.

The Organisation holds a valid FSC Chain of Custody certificate with FSC Controlled wood in the scope, included in a multi-site certificate. The FSC certificate contains the pellets trading activity.

The Organisation is trading pellets from a Group suppliers. Enerpulp's main activity is the production and sale of electric power through biomass at Portuguese industrial sites of Cacia and Setúbal. As a secondary activity, Enerpulp assumes a new role of pellets' sale produced at Colombo Energy industrial site located in the U.S.A., South Carolina's Greenwood village.

Enerpulp's pellets trading activity occurs at Willmington Port. The human resources that support this activity are located at Colombo Energy industrial site and the corporative support (IT, Management System, etc) is given by The Navigator Company staff.

The Navigator Company participates at Enerpulp's shareholding structure.
Supply Base Evaluation is not included into the scope of the evaluation.

Scope of the evaluation is indicated in the table below:

Scope Item	Check all that apply to the Certificate Scope				Change in Scope (N/A for Assessments)
Approved Standards:	SBP Standard #4 V1.0 SBP Standard #5 V1.0 http://www.sustainablebiomasspartnership.org/documents				☐
Primary Activity:	Broker/trader without physical possession				☐
Input Material Categories:	☐ SBP-Compliant Primary Feedstock		☐ SBP-Compliant Secondary Feedstock		☐
	☐ Controlled Feedstock		☐ SBP non-Compliant Feedstock		
	☐ SBP-Compliant Tertiary biomass	☐ Post-consumer Tertiary Feedstock			
	☐ SBP-approved Recycled Claim	☐ Post-consumer Tertiary Feedstock			
		☐ SBP-Controlled Secondary Feedstock			
	☒ FSC	☐ PEFC	☐ SFI	☐ GGL	☐

Chain of custody system implemented:	☒ Transfer	☐ Percentage	☐ Credit	☐
Points of sales	☐ Harbour (including own handling of material)	☒ Harbour (e.g. FOB incoterms) legal owner is not responsible for handling of material at the harbour	☐ Other point of sale (e.g. gate of the BP, boarder, railway station etc.)	☐
Provide name of all points of sales	- - -	- Wilmington USA -	- - -	
Use of SBP claim:	☒ Yes		☐ No	
SBE Verification Program:	☐ Low risk sources only	☐ Sources with unspecified/ specified risk		☐
	New districts approved for SBP-Compliant inputs: NA			
Sub-scopes	NA			☐
Specify SBP Product Groups added or removed:				
Comments:				

3 Specific objective

The specific objective of this evaluation was to confirm that the Legal Owner (LO) management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

- Review of the LO management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records (if exists);

4 SBP Standards utilised

4.1 SBP Standards utilised

Chain of Custody, SBP Standard 4, Version 1.0, March 2015

Collection and Communication of Data, SBP Standard 5, Version 1.0, March 2015

Instruction document 5A Collection and Communication of Data version 1.0. March 2015

<http://www.sustainablebiomasspartnership.org/documents>

4.2 SBP-endorsed Regional Risk Assessment

Not applicable

5 Description of Biomass Producer, Supply Base and Forest Management

5.1 Description of Biomass Producer

Not Applicable

5.2 Description of Biomass Producer's Supply Base

Not Applicable

5.3 Detailed description of Supply Base

Not Applicable

5.4 Chain of Custody system

FSC. Transfer system control in a company belonging to a multi-site with ten years of certification.

This chain-of-custody system for this product group is very simple as it is only a trader without handling.

Transfer system is based on documental verifications of delivery notes and invoices. The volume control is done with specific management software SAP which exports to excel.

6 Evaluation process

6.1 Timing of evaluation activities

The assessment was carried out on 18th July. One day was needed for the onsite audit and two additional days for the documentation review and reporting.

6.2 Description of evaluation activities

The assessment visit was focused on management system evaluation: division of the responsibilities, document and system, input material classification (only registration as this is a trader without physical possession), analysis of the existing FSC CoC system and FSC CoC system control points.

Description of the assessment evaluation:

All SBP related documentation connected to the SBP as well as FSC CoC/Controlled sources system of the organisation SBP Procedures, were evaluated during the assessment.

Auditor was welcomed in Enerpulp Office. Audit started with an opening meeting attended by the System Manager, Quality Responsible, Industrial Director and the external consultant that supported the company in the SBP implementation.

Auditor introduced himself, provided information about audit plan, methodology, auditor qualification, confidentiality issues, and assessment methodology and clarified verification scope. During the opening meeting the auditor explained CB's approval related issues.

After that auditor went through all applicable requirements of the SBP standards nr.4, 5, existing chain of custody and controlled wood system, management system, CoC, recordkeeping/mass balance requirements, data communication and verification of SBP compliant and SBP Controlled biomass.

During this process overall responsible person for SBP system and as well as other persons having key responsibilities within the system were interviewed.

At the end of the audit findings were summarised and audit conclusion based on use of 3 angle evaluation method were provided to the Quality Manager, Industrial Director and other people from client team.

Auditor(s), roles	Qualifications
Rui Simoes Lead auditor	Rui is a forestry engineer with more than 20 year experience in different forest project, management plans and forest management and Chain of Custody audits. He passed the SBP lead auditor training course. FSC, PEFC in FM and COC auditor for NEPCon. SBP auditor.

6.3 Process for consultation with stakeholders

Not Applicable

7 Results

7.1 Main strengths and weaknesses

Strengths:

- Most of SBP system elements were implemented at the time of the assessment.
- Use of the FSC Chain of Custody system by this certification team is not new, as the certificate was first issued on 2006.

Weaknesses:

- Major supplier (Biomass Producer) didn't start to produce, so there are no material movements to audit yet. Only simulated purchase/sale activities.
- See the observation/non-conformities reports below.

7.2 Rigour of Supply Base Evaluation

Not Applicable

7.3 Compilation of data on Greenhouse Gas emissions

Not Applicable

7.4 Competency of involved personnel

Audited team, roles	Qualifications
Laura Costa, Systems Manager	Chemical Engineer, specialized on certification and management systems
Susana Brígido, external consultant	Forest Engineer, specialized on certification
Inês Viegas, Quality, Environmental and Health&Safety System Manager at Setubal Complex	Environmental Engineer, OHES specialized.
Sandrina Machado, Management Systems Technician	Chemical Engineer, specialized on certification and management systems

Oscar Arantes, DASEP-Environment, Quality, Safety, Energy and Strategically Industrial Projects Director	Electrotechnical Engineer
Maria João Mendonça, Accountant and Financial Manager, Colombo Energy	Accountant and Financial Manager

7.5 Stakeholder feedback

Not Applicable

7.6 Preconditions

Not Applicable

8 Review of Biomass Producer's Risk Assessments

Not Applicable

9 Review of Biomass Producer's mitigation measures

Not Applicable

10 Non-conformities and observations

NCR: 01/16	NC Classification: minor	
Standard & Requirement:	SBP Standard # 4bx requirements 1.3 to 1.10;2.3	
Description of Non-conformance and Related Evidence:		
Enerpulp didn't use and doesn't plans to make any promotional use of SBP trademarks as said by certification responsible staff, besides claims on invoicing and delivery documents. If they would apply the trademark the organization is aware how to use and where to find the rules of TM use, However it was not found any link in their procedures to the SBP TM requirements.		
Corrective action request:	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
Timeline for Conformance:	By the next annual surveillance audit	
Evidence Provided by Organisation:	PENDING	
Findings for Evaluation of Evidence:	PENDING	
NCR Status:	OPEN	
Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?		Yes ☐ No ☒

11 Certification decision

Based on Organisation's conformance with SBP requirements, the auditor makes the following recommendation:	
☒	Certification approved: Upon acceptance of NCR(s) issued above
☐	Certification not approved:
Based on auditor's recommendation and NEPCon quality review following certification decision is taken:	
NEPCon certification decision: The Biomass Producer has been certified by NEPCon as meeting the requirements of the specified SBP Standard, the certificate can be issued immediately after NEPCon will obtain the approval of the report from SBP. The expiration of the certificate will be then 5 years.	
Certification decision by: Olesja Puiso	
Date of decision: 30.08.2016	

12 Surveillance updates

Not Applicable

13 Evaluation details

Primary Responsible Person: (Responsible for control system at site(s))	Oscar Arantes, DASEP-Environment, Quality, Safety, Energy and Strategically Industrial Projects Director
Auditor(s):	Rui Simões, leader auditor
People Interviewed, Titles:	Laura Costa, Systems Manager Inês Viegas, Quality, Environmental and Health&Safety System Manager at Setubal Complex Sandrina Machado, Management Systems Technician Maria João Mendonça, Accountant and Financial Manager, Colombo Energy. ENERPULP site manager. Susana Brígido, external consultant Vitor Negrão, DSI-ITI systems Hélder Eusébio. DSI -ITI systems
Brief Overview of Audit Process for this Location:	see 6.2
Comments:	