

NEPCon Evaluation of Company Group Vologodskiye Lesopromishlenniki JSC Compliance with the SBP Framework: Public Summary Report

First Surveillance Audit

www.sbp-cert.org



Completed in accordance with the CB Public Summary Report Template Version 1.4

*For further information on the SBP Framework and to view the full set of documentation see
www.sbp-cert.org*

Document history

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1 Overview

CB Name and contact:	NEPCon OÜ, Filosoofi 31, 50108 Tartu, Estonia
Primary contact for SBP:	Ondrej Tarabus otarabus@nepcon.org, +420 606 730 382
Current report completion date:	24/Jan/2020
Report authors: :	Nikolai Tochilov
Name of the Company:	Company Group Vologodskiye Lesopromishlenniki JSC. Address: 107 Zosimovskaya street, Vologda 160009, Russian Federation
Company contact for SBP:	Mrs. Natalia Khoroshun, SBP responsible. Email: n.khoroshun@volwood.ru;
Phone: +7 8172 597720	
Certified Supply Base:	not applicable for trader
SBP Certificate Code:	SBP-07-14
Date of certificate issue:	31/Jan/2019
Date of certificate expiry:	30/Jan/2024

This report relates to the First Surveillance Audit

2 Scope of the evaluation and SBP certificate

Description of certificate scope: Trading of wood pellets for use in energy production, including transport from Biomass Producers to different harbors and railway stations in Russia.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Trader's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the Biomass Trader's management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records and calculations;
- Review of applicable transportation processes

4 SBP Standards utilised

4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- ☐ SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- ☐ SBP Framework Standard 2: Verification of SBP-compliant Feedstock (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 4: Chain of Custody (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 5: Collection and Communication of Data (Version 1.0, 26 March 2015)

4.2 SBP-endorsed Regional Risk Assessment

Not applicable.

5 Description of Company, Supply Base and Forest Management

5.1 Description of Company

Organization is a biomass trader sourcing the biomass from one pellet producer in Russia. The biomass is sold by Organisation based on commission agreement with pellet producer. However, in invoices the Organisation is specified as seller. Therefore, the decision has been taken to obtain a separate SBP certificate for Organisation. Biomass may be delivered by different means of transport to different harbors and railway stations in Russia.

5.2 Description of Company's Supply Base

Not applicable for trader.

5.3 Detailed description of Supply Base

Not applicable for trader.

5.4 Chain of Custody system

The Organization has implemented the FSC transfer system with biomass (wood pellets) in the scope of the certificate - NC-COC-014123 <https://info.fsc.org/details.php?id=a0240000005tKcqAAE&type=certificate>. The process covers trade with biomass (FSC Mix Credit and FSC Controlled Wood claims), without physical possession. Non-certified biomass (other biomass) is not accepted. Please also see comments in section 5.1 above.

6 Evaluation process

6.1 Timing of evaluation activities

Activity	Location	Date/time
- Opening meeting - Review of FSC product group schedule, FSC supplier records. FSC volume data - Review of SBP internal procedures, SBP training records, SBP trademark use, review of sales and transport documents. - Staff interview - Closing meeting	Office in Vologda	10.01.2020 12:00-16:00

6.2 Description of evaluation activities

Audit started with opening meeting. Auditor introduced himself, provided information about audit plan, methodology and aim of the assessment. CB's accreditation related issues and confidentiality issues were covered as well.

After that auditor went through all applicable requirements of the standard covering management system, CoC, recordkeeping/mass balance requirements, emission and energy data and made staff interviews.

During the closing meeting auditor explained the results of the audit and further actions were discussed.

Composition of audit team:

Auditor(s), roles	Qualifications
Nikolai Tochilov	Audit team leader. NEPCon SBP lead auditor. He has successfully passed SBP auditor training in Tallinn in January 2015; previous experience with more than 40 SBP assessments and annual audits in Russia and Europe.

Impartiality commitment: NEPCon commits to using impartial auditors and our clients are encouraged to inform NEPCon management if violations of this are noted. Please see our Impartiality Policy here: <http://www.nepcon.org/impartiality-policy>

6.3 Process for consultation with stakeholders

No stakeholder consultations conducted prior to, during and after this audit.

7 Results

7.1 Main strengths and weaknesses

Strengths: limited number of staff; transfer system of FSC and SBP claims.

Weaknesses: none.

7.2 Rigour of Supply Base Evaluation

Not applicable.

7.3 Collection and Communication of Data

At the moment of the audit, the management system is in place: documented procedures related to SBP certification are developed and implemented; responsible staff appointed; procedures for energy use data obtaining and registration developed. So far, there are no energy use by Organisation during biomass purchase and sales. Biomass is delivered to harbour by biomass producer where it is sold via Organisation to customer on FCA harbour delivery conditions of Incoterms.

7.4 Competency of involved personnel

Overall, responsible staff showed good understanding of knowledge of all applicable SBP requirements. Generally, only two staff members are involved into SBP certification: FSC/SBP responsible (maintenance of SBP certification system) and chief sales manager (sales and transport documents, DTS, SREG if applicable).

7.5 Stakeholder feedback

No stakeholder consultations conducted prior to, during and after this audit.

7.6 Preconditions

None.

8 Review of Company's Risk Assessments

Not applicable.

9 Review of Company's mitigation measures

Not applicable.

10 Non-conformities and observations

Identify all non-conformities and observations raised/closed during the evaluation (a tabular format below may be used here). Please use as many copies of the table as needed. For each, give details to include at least the following:

- *applicable requirement(s)*
- *grading of the non-conformity (major or minor) or observation with supporting rationale*
- *timeframe for resolution of the non-conformity*
- *a statement as to whether the non-conformity is likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks.*

None.

11 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Pilar Gorría Serrano
Date of decision:	24/Jan/2020
Other comments:	<i>Click or tap here to enter text.</i>