

Control Union Certifications B.V. Evaluation of Canfor Energy North Limited Partnership - Chetwynd Operation Compliance with the SBP Framework: Public Summary Report

Main (Initial) Audit

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Completed in accordance with the CB Public Summary Report Template Version 1.4

*For further information on the SBP Framework and to view the full set of documentation see
www.sbp-cert.org*

Document history

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1 Overview

CB Name and contact:	Control Union Certifications; Meeuwenlaan 4-6; P.O.Box 161, 8000AD Zwolle, Netherlands.
Primary contact for SBP:	Andrea Ferrazzo
Current report completion date:	15/Dec/2018
Report authors:	Mr. L. Holm (Lead Auditor)
Name of the Company:	Canfor Energy North Limited Partnership – Chetwynd Operations
Company contact for SBP:	Maria Silver
Certified Supply Base:	Northern British Columbia and Northern/West Central Alberta, Canada
SBP Certificate Code:	SBP-06-25
Date of certificate issue:	27/Feb/2019
Date of certificate expiry:	26/Feb/2024

This report relates to the Main (Initial) Audit

2 Scope of the evaluation and SBP certificate

Scope of evaluation: Surveillance audit to assess the CH's conformance to SBP standards 2, 4, and 5 and respective Instruction Notes and Documents. The evaluation included on-site visits to the pellet plant in Chetwynd, BC, Canada and the port facilities called Fibreco Export Inc. in North Vancouver, BC, Canada. The Organisation has been audited against PEFC Chain of Custody certificate, the certificate was issued on 14/05-2018.

Scope of certificate: The following SBP standards are applicable and form the scope of the evaluation and thus, the SBP certificate: Standard 2, Standard 4 and Standard 5. This certificate covers production and distribution of wood pellets, for use in energy production, at Canfor Energy North Limited Partnership – Chetwynd Operations, BC, Canada and rail transport to Fibreco Export Inc. for storage, aggregation, vessel loading and shipping of pellets. The scope of the certificate does not include a Supply Base Evaluation

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of the specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the BP's management procedures;
- Review of the production processes, production site visit;
- Review of PEFC system control points and an analysis of the existing PEFC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients;
- GHG data collection analysis;
- SAR and profiling data collection analysis.

4 SBP Standards utilised

4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- ☐ SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 2: Verification of SBP-compliant Feedstock (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 4: Chain of Custody (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 5: Collection and Communication of Data (Version 1.0, 26 March 2015)

4.2 SBP-endorsed Regional Risk Assessment

Not applicable - No SBP endorsed Regional Risk Assessment was used for this assessment

5 Description of Company, Supply Base and Forest Management

5.1 Description of Company

Canfor Energy North Limited Partnership is partnership between Pacific Bioenergy Corporation and Canadian Forest Products Ltd (Canfor). Canfor Energy North Limited Partnership (CENLP) owns two pellets plants Canfor Energy North Limited Partnership Fort Saint John and Canfor Energy North Limited Partnership Chetwynd.

Canfor Energy North Limited Partnership – Chetwynd (4701 50th St. NW, Chetwynd, BC V0C 1J0) is a pellet plant, whereas the Canfor Energy North Limited Partnership cooperate office activities are located at the pellet plant in Fort St. John. The plant receives Sawdust/shavings and Planer Chips directly from the Canfor Sawmill next door as well as by truck from other sawmills in the area. The pellet plant has 3 Andritz pellet presses and a pellet production capacity of approximately 125 000 mt/yr. The production started in Dec 28, 2015 and uses pine, spruce, fir. Sawdust and dry wood shavings and planer chips are 100% from soft wood and used to make 6 mm diameter pellets. The belt dryer uses heat from their CHP plant utilizing bark. The electricity of the CHP is used by CENLP-Chetwynd for pellet production and excess electricity is delivered to the Canfor Saw mill next door. The pellets are loaded on trains to be shipped to the external storage facility of Fibreco in the port Vancouver. The logistics of the pellets is handled by Pacific BioEnergy as an cargo agent. The pellets are stored at the Fibreco as part of the comingling agreement between Pacific BioEnergy and Fibreco and at Fibreco the sea going vessels are loaded. Canfor Energy North Limited Partnership only utilizes sawmill residuals. A large portion of the material can be traced back to sustainable Forest management system. Canfor Energy North Limited Partnership has a PEFC credit system to manage their Chain of Custody.

5.2 Description of Company's Supply Base

The majority of forest management and harvesting within the Supply Base Area is conducted on Crown Lands which are owned and controlled by the province of British Columbia or Alberta. Harvesting of the crown lands in the British Columbia supply base is either conducted directly by the Province through their BC Timber Sales (BCTS) Program, or by companies which hold timber harvest licences issued by the Province. The log supply for Canfor's Fort St John sawmill and Canfor's Chetwynd Sawmill originate from the Fort St John Timber supply area (TSA) and the Dawson Creek Timber Supply area (including TFL 48) in the Peace Forest District which are located in Northeast BC. The Timber harvesting licences can either be area based licences or volume based licences, with the management and harvesting rates being directly controlled by the Province's through Forest Legislation and Regulation. A minor component of logs delivered to the sawmills originate as purchase from private landowners clearing for agriculture/other purposes and from salvage from other industrial land clearing such as oil/gas companies or mining. A detailed description of the fibre supply areas can be found the current timber supply review document which are located at (<https://www2.gov.bc.ca/gov/content/industry/forestry/managing-our-forest-resources/timber-supply-review-and-allowable-annual-cut>),

(<https://www.agric.gov.ab.ca/app21/forestrypage?cat1=Forest%20Management&cat2=Forest%20Management%20Agreements&cat3=FMA%20Holders>)

CENLP uses primarily SPF residuals (spruce/pine/balsam fir). No softwood or hardwood species native to British Columbia or Alberta are listed in CITES.

CENLP's feedstock is largely SBP-compliant as the residuals are transferred as certified under each supplier's PEFC™ Chain of Custody certificate with a PEFC certified claim. Any portion of the residuals transfer that is not PEFC™ certified is PEFC™ controlled and has been screened through Canfor's PEFC™ due diligence system.

5.3 Detailed description of Supply Base

Supply Base

- a. Total Supply Base area (ha): Fort St John TSA, Dawson Creek TSA and TFL #48, Mackenzie TSA, Data on certified areas derived from Certification Canada (<http://certificationcanada.org/index.php/maps-en/provincial/bc>). Data on the uncertified %'s are the % area uncertified for each TSA. Information on Timber Supply Areas (TSA's), Tree Farm Licences (TFL's) and their gross areas/timber harvesting land base areas and allowable annual cuts are derived from the most current timber supply review documents which can be found at (<https://www2.gov.bc.ca/gov/content/industry/forestry/managing-our-forest-resources/timber-supply-review-and-allowable-annual-cut>).
- b. Tenure by type (ha): 95% public tenures (forest licence [replaceable & non-replaceable]/tree farm licence, community forest agreements, woodlots and forest licence to cut with minor private lands held as part of TFL's. For AB the tenures are called FMA's, Timber Quotas and Timber permits (Commercial Timber permits, Community Timber permits, Local Timber permits and Forest Products Tags).
- c. Forest by type (ha): 95% boreal, 5% sub-boreal
- d. Forest by management type (ha): 100% managed natural forest
- e. Certified forest by scheme (ha): ~95%.

Dawson Creek TSA and TFL 48

COMPANY ⓘ	SHARE ⓘ	DIVISION ⓘ	STANDARD ⓘ	CERT. AREA ⓘ	CERT. REPORT ⓘ	COMMENTS ⓘ
Louisiana Pacific Canada Ltd.	24.3	Western Canada Region	SFI	1,961,298		Reflects entire Louisiana Pacific Canada Ltd. Western Canada Region Division
West Fraser Mills, Ltd.	19.98	Chetwynd Forest Industries	SFI	459,476		
BC Timber Sales	21.57	Peace-Laird Business Area - Dawson Creek TSA	SFI	468,761		
Non-Certified	34.15	N/A	N/A	0		
Canfor Corporation & Canfor Forest Management Group (TFL 48)	77.65	British Columbia	CSA	13,411,992		Reflects entire Canfor Corporation & Canfor Forest Management Group BC Division
BC Timber Sales (TFL 48)	7.51	Peace-Laird Business Area - TFL 48	CSA	83,184		
Non-Certified (TFL 48)	14.84	N/A	N/A	0		

Fort St. John TSA

COMPANY ⓘ	SHARE ⓘ	DIVISION ⓘ	STANDARD ⓘ	CERT. AREA ⓘ	CERT. REPORT ⓘ	COMMENTS ⓘ
Canfor Corporation & Canfor Forest Management Group	33.8	Fort St. John Pilot Project	CSA	1,505,841		
BC Timber Sales	29.41	Peace-Laird BA - Fort St. John Pilot Project	CSA	1,247,003		
Fort St. John Pilot Project	28.85	Fort St. John Pilot Project	CSA	981,061		Aside from Canfor and BCTS (Reported Separately), includes Tembec, LP, and Cameron River Logging
Non-Certified	7.94	N/A	N/A	0		

Mackenzie TSA

COMPANY ⓘ	SHARE ⓘ	DIVISION ⓘ	STANDARD ⓘ	CERT. AREA ⓘ	CERT. REPORT ⓘ	COMMENTS ⓘ
Canfor Corporation & Canfor Forest Management Group	24.06	British Columbia	CSA	13,411,992		Reflects entire Canfor Corporation & Canfor Forest Management Group BC Division
BC Timber Sales	20	Prince George Business Area - PG, Mackenzie, Robson Valley TSA, TFL-30, 53	SFI	1,827,213		Reflects Entire BCTS Prince George Business Area Division
Conifex Timber Inc.	20.72	Fort St. James	SFI	1,068,061		Reflects Entire Conifex Fort St. James Division
Non-Certified	35.21	N/A	N/A	0		

Grande Prairie FMA

Forest Management Agreement (FMA) Holder	FMA number	Total Area (ha) ¹	Area available for harvest (ha) and included in the AAC ¹	Percentage of area available for harvest and included in the AAC
Alpac Forest Products Incorporated (Boyle)	FMA9100029	7,265,157	2,213,233	30%
ANC Timber Ltd. (Whitecourt)	FMA8900026	379,054	229,992	61%
Blue Ridge Lumber Inc. (Whitecourt)	FMA7500020	668,140	463,484	69%
Canadian Forest Products Ltd. (Grande Prairie)	FMA9900037	660,354	486,730	74%
Daishowa-Marubeni International Ltd.-East (Peace River)	FMA0900044	1,755,352	875,094	50%
Daishowa-Marubeni International Ltd.-West (Peace River)	FMA0900045	969,725	597,927	62%
Gordon Buchanan Enterprises Ltd. and Tolko Industries Ltd. (High Prairie)	FMA0200039	247,777	168,229	68%
Manning Diversified Forest Products Ltd. (Manning)	FMA0200041	1,004,131	486,606	48%
Millar Western Forest Products Ltd. (Whitecourt)	FMA9700034	478,016	293,784	61%
West Fraser Mills Ltd. (Slave Lake)	FMA9000028	658,351	438,593	67%
Spray Lake Sawmills (1980) Ltd. (Cochrane)	FMA0100038	337,213	223,152	66%
West Fraser Mills Ltd. (Edson)	FMA9700032	268,089	174,656	65%
Sundre Forest Products Inc. (Sundre)	FMA9200030	587,327	380,485	65%
Tolko Industries Ltd. (High Prairie)	FMA9700033	415,106	204,974	49%
Tolko Industries Ltd., Footner Forest Products Ltd. and La Crete Sawmills Ltd. (High Level)	FMA0200040	3,574,553	1,779,504	50%
Tolko Industries Ltd., Vanderwell Contractors (1971) Ltd. and West Fraser Mills Ltd. (Slave Lake)	FMA0600043	725,074	417,410	58%
Vanderwell Contractors (1971) Ltd. (Slave Lake)	FMA9700036	55,961	5,099	9%
West Fraser Mills Ltd. (Hinton)	FMA8800025	1,022,231	650,163	56%
Weyerhaeuser Company Limited (Grande Prairie)	FMA6900016	1,178,389	862,141	73%
Weyerhaeuser Company Limited — Pembina Timberland (Edmonton)	FMA0900046	1,073,968	588,421	55%
FMA Total		23,355,109	11,539,677	49%

A quantitative description of the Supply Base can be found in the Biomass Producer's Public Summary Report.

5.4 Chain of Custody system

The Organisation is holding valid PEFC Chain of Custody certificate system. Valid PEFC system description and other documents exist. All wood fiber is tracked through the process from the district of origin through the mill to the final bill of sale. CENLP considers only the following feedstock inputs to be SBP-compliant feedstock:

- Feedstock received with an SBP-approved Forest Management Scheme claim
- Feedstock received with an SBP-approved Chain of Custody (CoC) System claim.

A database is used to gather and control information related to the feedstock such as supplier name, scale tickets, fibre type, certification, and district of origin. CENLP has appropriate control mechanisms to calculate output volumes and claims. Additionally, CENLP conducts an annual management review of the commitments, programs and procedures to evaluate the overall effectiveness of the SBP management system. The SBP claim is stated on the sales invoices and recorded in the DTS.

The organization has detailed and comprehensive procedures and databases to cover the necessary requirements regarding the SBP-approved Chain of Custody system.

6 Evaluation process

6.1 Timing of evaluation activities

The audit occurred on November 19 and 29, 2018 by the above-mentioned audit team. This report is the result of the findings of a certification evaluation carried out by an independent lead auditor and team of auditors representing Control Union Certifications. The purpose of the assessment was to evaluate the compliance of the client with respect to the standards used within the scope of the certificate

Activity	Date/time	Location	Executed by (role)
Stakeholders consultation – main assessment	19/10/2018-19/11-2018	Remote	Loek Verwijst
Audit			
Opening meeting	19/11/2018 09:00-09:15	Fibreco	Lennart Holm (lead auditor)
Visit Port operations	09:15-12:30	Fibreco	Lennart Holm
Introduction into Supply Base and management system overview.	12:30-13:00	Fibreco	Lennart Holm
Review of documents and records, Supply Base Report	13:00 – 14:00	Fibreco	Lennart Holm
Review of COC system/procedures	14:00 – 15:00	Fibreco	Lennart Holm
Business integrity, social, health and safety requirements. Logo/Trademark use	15:00 – 18:00	Fibreco	Lennart Holm
Tour of the facilities Interviews key personnel purchase and sales	29/11/2018 09:00 – 10:00	Canfor - Chetwynd	Lennart Holm
GHG paper audit and evidence review	10:00 – 16:00	Canfor - Chetwynd	Lennart Holm
Business integrity, social, health and safety requirements. Logo/Trademark use	16:00 – 17:30	Canfor - Chetwynd	Lennart Holm
Closing Meeting	17:30- 18:00	Canfor - Chetwynd	Lennart Holm
Report writing	15/12/2018 (report updated on 02/01/2019 by closing the Major NCs).	Remote	Lennart Holm

6.2 Description of evaluation activities

The audit consisted of an opening meeting, during which the scope was confirmed. The auditor also explained the methods to be employed during the audit.

After this introduction, all relevant requirements of the applicable SBP standard(s) were verified on compliance through the use of a report template and checklists.

The audit was completed by filling in the audit report and discussing the audit results. During this closing meeting it was also discussed how evidence can be submitted of corrective action with respect to non-conformities that were identified during the audit.

1. Names and affiliations of people interviewed	
Name:	Affiliation:
Tammy Lukoni	Pacific BioEnergy
Maria Silver	Canfor Energy North Limited Partnership
Sheldon Wheeler	Canfor Energy North Limited Partnership
Mike Hynd	Canfor Energy North Limited Partnership-Chetwynd
Michael Ritter	Canfor Energy North Limited Partnership-Fort St. John
Julius Tabi	Canfor Energy North Limited Partnership-Fort St. John
Ray Louie	Fibreco

2. Critical control points, summary	
<i>Identified CCP</i>	<i>Evaluation CCP</i>
Sourcing and input check	Check prior to sending the material by supplier and check upon request
Reception and storage	Reception and storage of material based on credit control system.
Volume control	FSC Credit control system, but 100% certified input material
Labelling	Trademark agreement has not been signed. Risk of unauthorized trademark use.
Invoicing and shipping	No sales to date. Certified materials are either SBP Controlled or SBP Compliant

6.3 Process for consultation with stakeholders

Consultation with stakeholders' was conducted by Control Union on October 9, 2018, with a final date for submitting comments on November 19, 2018.

The process for stakeholder consultation consisted of sending direct email to different stakeholder categories: state institutions, local NGOs, authorities, government bodies, forest owners associations, academic and research institutions.

No stakeholder comment was received.

7 Results

7.1 Main strengths and weaknesses

The audit of CENLP demonstrated a good level of compliance with the required criteria of Standard 2, 4 and 5. There was reasonable evidence provided to support compliance where a Non-Conformity was not detected. The Non-Conformities presented in this report identify actions that must be taken in order to comply with the SBP system and its standards. The existence of a PEFC Chain of Custody system is considered a main strength with respect to CENLP 's overall conformity with the relevant SBP standards. The company is also GGL certified.

Weaknesses: Non conformities identified in this audit.

7.2 Rigour of Supply Base Evaluation

N/A, no SBE in the scope of the certificate.

7.3 Collection and Communication of Data

The organization has in depth procedures for this in depth procedures for this. The auditor confirmed the Greenhouse Gas (GHG) sources for feedstock input from the forest, production at the facility, transportation to the port and storage and handling at the port and reviewed how the input data was measured. Findings were substantiated by on-site staff interviews with operations personnel on the overview of the operations at the facility, historical operations, changes to operations, procedures and processes used to maintain the facility, and procedures and processes used to ensure data quality. CENLP demonstrated full competency to analyse and report the required data on Greenhouse Gas emissions

7.4 Competency of involved personnel

The company has one person who has the main responsibility related to the SBP system. All personnel that is involved with SBP have received appropriate training whereby all relevant procedures and requirements have been covered. All training and instructions are based on the procedures as identified in company manuals, and training is provided by internal resources and recorded accordingly. Key personnel showed good knowledge of SBP requirements.

7.5 Stakeholder feedback

See 6.3 above.

7.6 Preconditions

N/A, no preconditions.

8 Review of Company's Risk Assessments

Describe how the Certification Body assessed risk for the Indicators. Summarise the CB's final risk ratings in Table 1, together with the Company's final risk ratings. Default for each indicator is 'Low', click on the rating to change. Note: this summary should show the risk ratings before AND after the SVP has been performed and after any mitigation measures have been implemented.

Not applicable

9 Review of Company's mitigation measures

Not applicable. No SBE in the scope of the certificate.

10 Non-conformities and observations

Identify all non-conformities and observations raised/closed during the evaluation (a tabular format below may be used here). Please use as many copies of the table as needed. For each, give details to include at least the following:

- *applicable requirement(s)*
- *grading of the non-conformity (major or minor) or observation with supporting rationale*
- *timeframe for resolution of the non-conformity*
- *a statement as to whether the non-conformity is likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks.*

NC number 2018-01	NC Grading: Minor
Standard & Requirement:	Standard 2: 7.1
Description of Non-conformance and Related Evidence:	
The BP shall prepare a Supply Base Report (SBR) which shall be made readily accessible on the BP's website. Commercially sensitive and confidential information may be excluded from the SBR. Supply base report is made in English but is not yet uploaded and available on the company's website.	
Timeline for Conformance:	By the next surveillance audit, but no later than 12 months from report finalisation date
Evidence Provided by Company to close NC:	<i>Click or tap here to enter description provided by Company to close the NC.</i>
Findings for Evaluation of Evidence:	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
NC Status:	Open

NC number 2018-02	NC Grading: Minor
Standard & Requirement:	Standard 2: Instruction Note 2C, 1.1
Description of Non-conformance and Related Evidence:	
The BP shall prepare a SBR which is publicly available and includes a summary of any SBE. Supply base report is prepared but is not yet uploaded and available on the company's website, thus not publically available. A SBE in the scope of the certificate.	
Timeline for Conformance:	By the next surveillance audit, but no later than 12 months from report finalisation date
Evidence Provided by Company to close NC:	<i>Click or tap here to enter description provided by Company to close the NC.</i>
Findings for Evaluation of Evidence:	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
NC Status:	Open

NC number 2018-03	NC Grading: Minor
Standard & Requirement:	Standard 4: 6.3.2
Description of Non-conformance and Related Evidence:	
The legal owner shall determine and implement effective arrangements against corruption, proportionate to the nature and the scale of organisation. The company has not determined nor implemented anti-corruption procedures.	
Timeline for Conformance:	By the next surveillance audit, but no later than 12 months from report finalisation date
Evidence Provided by Company to close NC:	<i>Click or tap here to enter description provided by Company to close the NC.</i>
Findings for Evaluation of Evidence:	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
NC Status:	Open

NC number 2018-04	NC Grading: Major
Standard & Requirement:	Standard 4: 5.5.1
Description of Non-conformance and Related Evidence:	
No SBP on-product trademark use is permitted. Trademark agreement has not been signed. Risk of unauthorized trademark use.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Signed licence agreement was provided on 31/12/2018
Findings for Evaluation of Evidence:	MAJOR NC Closed
NC Status:	Closed

NC number 2018-05	NC Grading: Major
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Standard & Requirement:	Std 4, Instruction Note 4B, 1.1/1.2
Description of Non-conformance and Related Evidence:	
The Sustainable Biomass Partnership (SBP) owns three registered trademarks: the SBP logo artwork, the initials “SBP” and the name “Sustainable Biomass Partnership”. In order to use the SBP trademarks, the organisation shall have signed the SBP trademark licence agreement.. Trademark agreement has not been signed. Risk of unauthorized trademark use.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Signed licence agreement was provided on 31/12/2018
Findings for Evaluation of Evidence:	MAJOR NC Closed
NC Status:	Closed

NC number 2018-06	NC Grading: Minor
Standard & Requirement:	Standard 5: 8.1/8.2
Description of Non-conformance and Related Evidence:	
Each BP is required to publish a publicly available Supply Base Report (SBR).The requirements for this report are set out in SBP Standard 2: Verification of SBP-compliant Feedstock. Supply base report is prepared but is not yet uploaded and available on the company’s website, thus not publically available.	
Timeline for Conformance:	By the next surveillance audit, but no later than 12 monhts from report finalisation date
Evidence Provided by Company to close NC:	<i>Click or tap here to enter description provided by Company to close the NC.</i>
Findings for Evaluation of Evidence:	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
NC Status:	Open

11 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:

Certification decision:	Certification approved
Certification decision by (name of the person):	Hubert Jurczyszyn
Date of decision:	27/Feb/2019
Other comments:	<i>Click or tap here to enter text.</i>