Control Union Certifications BV Evaluation of SevLesPil LLC Compliance with the SBP Framework: Public Summary Report

Fourth Surveillance Audit

www.sbp-cert.org

Completed in accordance with the CB Public Summary Report Template Version 1.5

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

Version 1.0: published 26 March 2015

Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

Version 1.3: published 10 May 2018

Version 1.4: published 16 August 2018

Version 1.5: published 22 October 2020

Table of Contents

1 Overview

Certification Body (CB) Name:	Control Union Certifications BV
Primary CB contact for SBP:	Robin Rosendahl
Primary CB contact email:	rrosendahl@controlunion.com
Audit team leader:	Bernd Slesazeck
Audit team members:	Tatiana Kolosovskaia (translator)
Name of the Company:	SevLesPil LLC
Company legal address:	Ulitsa Lesnaya 2/4, 167026 Syktyvkar, Komi Republic, Russia
Company contact for SBP:	Anton Klepikov
Company contact email:	klepikov@sevlespil.com
Company website:	www.sevlespil.com
SBP Certificate Code:	SBP-06-20
Date of certificate issue:	13 Dec 2017
Date of certificate expiry:	12 Dec 2022

Audit closing meeting date:	24 Sep 2021
Audit cycle:	Fourth Surveillance Audit

2 Scope of the evaluation and SBP certificate

Scope Item	Check all that apply to the Certificate Scope	Change in scope (N/A for Assessments)
Primary Activity:	Biomass Producer	☐
Approved Standards:	SBP Standard 2: Verification of SBP-compliant Feedstock; SBP Standard 4: Chain of Custody; SBP Standard 5: Collection and Communication of Data Instruction	☐
Includes Supply Base Evaluation (SBE):	No	☐
Includes communication of Dynamic Batch Sustainability Data (DBSD)	No	☐
Includes Group Scheme	No	☐
Products	Pellets	☐

Feedstock types:	Secondary	☐
Feedstock origin (countries):	Russia	☐
SBP-endorsed Regional Risk Assessments used: **Public link:** https://sbp-cert.org/documents/standards-documents/risk-assessments/	Not applicable	☐
Chain of custody system implemented:	FSC: FSC-C015507	☐
	Transfer	☐

2.1 Description of the company

BP is a pellet producer situated in Syktyvkar, Republic of Komi, Russia. Only secondary feedstock with FSC 100% claim is used for FSC/SBP certified pellet production. FSC transfer system of claims is implemented for the production (all pellets have FSC 100% claim). The final product is transported by train to S.Petersburg sea port on FCA conditions of Incoterms. Total annual production capacity of pellet plant is 28.000 tones. Pellet production has been commissioned in September 2016.

2.2 Detailed description of the Chain of Custody system

BP is a pellet producer situated in Syktyvkar, Republic of Komi, Russia. Only secondary feedstock with FSC 100% claim is used for certified pellet production and FSC transfer system of claims is implemented (all pellets have FSC 100% claim). When non--certified material is purchased, it is handled separately from certified material at all stages. This is ensured by processing of certified and non-certified wood material in different batches and different time. The process starts at sawmill at it is synchronized with pellet production line. When BP processes non-certified wood, prior to switching to certified production, all processing lines are shut down, and cleaned out completely from non-certified wood material. After that production lines are enabled again. Switching from non-certified production to certified production is carried out between the working shifts. As soon as certified material is over, the foreman of sawmill production site informs operator of pellet production line that they finish processing of FSC--certified sawlogs (and relevantly generation of FSC certified secondary feedstock) and requests to finalize the process of processing of certified secondary feedstock (from the very beginning to the very end of pellet production line). At the same time, technical brake is taken to ensure that non--certified and FSC- certified secondary feedstock are not mixed. As soon as all certified secondary feedstock is completely processed, sawmill starts supplying non--certified secondary feedstock. Critical control Points, summary: 1. Sourcing and input check - Company is FSC certified, validation is done accurately. 2. Reception and storage - Reception (including contracting and control of reception) are done properly. Documents are verified for compliance. The responsible staff is competent in their field of responsibilities. Checks are in place 3. Material recording and data storage - Volume calulatons are done in feedstock and sales registers. Data is up-to-date and accurate. 4. Volume control - segregation organized based on shifts job orders system, communication in this matter works properly, buffer shift is implemented to make sure that certified material is entering certified pellet production shift. 5. Sales and labeling - sales organized properly no labeling.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- - Review of the BP's management procedures;
- - Review of the production processes, production site visit
- - Review of FSC system control points, analysis of the existing FSC CoC system
- - Interviews with responsible staff;
- - Review of the records, calculations and conversion coefficients;
- - GHG data collection analysis.

4 Evaluation process

4.1 Timing of evaluation activities

Audit Level of Effort (LoE)		
Activity	***Auditors***	**Auditor hours**
1. Preparation	Bernd Slesazeck	8,0
2. On-site (excl. travel time)	(remote)	0,0
3. Report writing	Bernd Slesazeck	4,0
4. Other	Bernd Slesazeck (remote)	12,0

Audit Schedule			
Activity	**Location**	**Auditor name**	**Date/time**
opening meeting	remote	Bernd Slesazeck	01 Sep 2021/9:00
review documents and interviews	remote	Bernd Slesazeck	17 Sep 2021/9:00
document review and interviews	remote	Bernd Slesazeck	24 Sep 2021/9:00
closing meeting	remote	Bernd Slesazeck	24 Sep 2021/13:00

Auditor qualification		
Auditor name	**Role**	**Qualification**
Bernd Slesazeck	Lead Auditor	SBP lead auditor as well as qualifiedd for PEFC/FSC chain of custody, FSC FM and GGL.

4.2 Description of evaluation activities

The audit consisted of an opening meeting, during which the scope was confirmed. The auditor has introduced the team which consist of lead auditor (Bernd Slesazeck) and the local expert and translator (Tatiana Kolosovskaia). After this introduction, all relevant requirements of the applicable SBP standard(s) were verified on compliance. All relevant documentation related to pellet production was verified together with interviewing key BP staff having SBP tasks delegated. Findings were documented on audit checklists. Audit was also including visit to the production line where pellet is produced. The audit was completed by filling in the audit report and discussing the audit results.

Interviewed staff and their responsibilities

Tatiana Mironova Financial director, Dep. Gerneral Director

Roman Plotnikov Pellet production

Maxim Osipov Domestic Sales

4.3 Sampling methodology

From all values in the SAR and all COC related documents (purchase, sales), examples were sampled.

4.4 CB stakeholder engagement

The stakeholder consultation was carried out prior to the 2017 main assessment on 6th of October, 2017 by sending email to different stakeholders: representatives of state institutions – State Forestry Districts, local NGOs active in the region, authorities responsible for Forest management planning in the region, local administration bodies, biomass purchasers and other local stakeholders. No comments were received.

No further stakeholder consultation was carried out for the 2018, 2019, 2020 and 2021 surveillance evaluations.

4.5 Stakeholder feedback

N/A

5 Results

5.1 Main strengths and weaknesses

The Audit of Sevlespil demonstrated a good level of compliance with the required criteria of Standard 2, 4 and 5. There was reasonable evidence provided to support compliance with the applicable SBP standards.

The existence of a Chain of Custody system is in combination with, FSC COC are considered a main strength with respect to Companys´ overall conformity with the relevant SBP standards. Non conformities defined since the main assessment have been properly addressed.

The company has implemented the new Instruction Document 5E well into the handbook and working procedures.

5.2 Rigour of Supply Base Evaluation

As Sevlespil only sources FSC-certified materials (FSC 100%) of the total input volume they will deliver SBP compliant biomass thus no SBE is needed in order to increase the amount of SBP compliant biomass at this moment in time. Sevlespil is promoting very strong FSC certification and put emphasis on this issue regarding sourcing.

5.3 Collection and communication of data

Company is able to provide all necessary data for GHG calculations and emissions as well as is able to collect such information from it's suppliers which was verified during audit onsite.

5.4 Competency of involved personnel

SBE is not needed (only FSC material is used as in input).

All personnel that is involved with SBP have received appropriate training whereby all relevant procedures and requirements have been covered. All training and instructions are based on the procedures as identified in company manuals, and training is provided by internal resources and recorded accordingly. Key personnel showed good knowledge of SBP requirements.

6 Review of company's risk assessments

6.1 Overview of company's risk assessments and mitigation measures

N/A no SBE

6.2 Specified risk indicators and mitigation measures

Country/Area	Indicator	Specified risk description	Mitigation measure
N/A	N/A	N/A	N/A

7 Non-conformities and observations

N/A

8 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Andries Polinder
Date of decision:	23 Dec 2021
Other comments:	N/A