



NEPCon OÜ Evaluation of Shklovdev, Private Trade and Production Unitary Compliance with the SBP Framework: Public Summary Report

NCR-verification audit

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Completed in accordance with the CB Public Summary Report Template Version 1.5

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

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Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

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1 Overview

Certification Body (CB) Name:	NEPCon OÜ
Primary CB contact for SBP:	Ondrej Tarabus
Primary CB contact email:	otarabus@preferredbynature.org
Audit team leader:	Aliaksandr Zubkevich
Audit team members:	-
Name of the Company:	Shklovdiv, Private Trade and Production Unitary
Company legal address:	5 km west of the village of Dankovich, Mogilev region, 213002 Shklovsky district, Belarus
Company contact for SBP:	Evgeniy Sleptsov
Company contact email:	yauhen83@mail.ru
Company website:	N/A
SBP Certificate Code:	SBP-07-48
Date of certificate issue:	31 Jan 2020
Date of certificate expiry:	30 Jan 2025
Audit closing meeting date:	23 Apr 2021
Audit cycle:	NCR-verification audit

2 Scope of the evaluation and SBP certificate

Scope Item	Check all that apply to the Certificate Scope	Change in scope (N/A for Assessments)
Primary Activity:	Biomass Producer	☐
Approved Standards:	SBP Standard 2: Verification of SBP-compliant Feedstock; SBP Standard 4: Chain of Custody; SBP Standard 5: Collection and Communication of Data Instruction; Instruction Document 5E: Collection and Communication of Energy and Carbon Data 1.4	☐
Includes Supply Base Evaluation (SBE):	No	☐
Includes communication of Dynamic Batch Sustainability Data (DBSD)	Yes	☐
Includes Group Scheme	No	☐
Products	Pellets	☐

Feedstock types:	Secondary	☐
Feedstock origin (countries):	Belarus	☐
SBP-endorsed Regional Risk Assessments used: Public link: https://sbp-cert.org/documents/standards-documents/risk-assessments/	Not applicable	☐
Chain of custody system implemented:	FSC: NC-COC-030010	☐
	Transfer	☐

2.1 Description of the company

BP is a wood processing (primary) company located in Mogilev region, Belarus. Total annual production capacity of pellet plant is 12000 tones. Company runs pellet production, as well as lumber production, which supplies secondary feedstock with FSC 100% claim to the pellet plant. Sawdust, wood chips and wood offcuts are used in pellet production. Secondary feedstock (slab wood) is used both for the biomass production and for the drier. The round wood used for sawmill production originates from Belarus and all has FSC 100% claim. The BP implements FSC transfer system and produced biomass is sold with FSC 100% claim. The biomass is transported by rail to Belarusian/Latvian border, Bigosovo railway station and also sell as factory gate (FCA Shklovdrev) Pellet plant was commissioned in June 2012

2.2 Detailed description of the Chain of Custody system

BP implements FSC transfer system of claims – all round wood for primary processing is sourced with FSC 100% claim. After the reception, incoming volume of the primary feedstock (saw logs) is registered in Organisation's database and processed. Pellets are produced of the FSC 100% secondary feedstock (sawdust, shavings and wood offcuts), originating from own primary processing. In the reporting period Organisation also purchased a certain amount of sawdust from one FSC certified supplier.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that sufficient measures were undertaken to close Major NCR.

4 Evaluation process

4.1 Timing of evaluation activities

Audit Level of Effort (LoE)		
Activity	Auditors	Auditor hours
1. Preparation	Aliaksandr Zubkevich	0,5
2. On-site (excl. travel time)	Aliaksandr Zubkevich	2,0
3. Report writing	Aliaksandr Zubkevich	1,0
4. Other	N/A	N/A

Audit Schedule			
Activity	Location	Auditor name	Date/time
<i>Rewiew of the BP data, interview</i>	Minsk	Aliaksandr Zubkevich	23 Apr 2021/10:00

Auditor qualification		
Auditor name	Role	Qualification
Aliaksandr Zubkevich	audit team leader	Mr Aliaksandr Zubkevich has education of engineer-economist in timber industry. He had postgraduate study at the Belarusian State Technological University. A. Zubkevich has passed

		FSC CoC/ FM lead auditor training course, Legal Source, ISO 14001 and SBP training coursed. Previous experience in woodworking industry and SBP pre-assessment and assessments in Belarus.
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4.2 Description of evaluation activities

Audit was conducted as a desk audit. The BP has send information confirming measures undertaken to close NCR. The information was analyzed and phone interview with SBP responsible was conducted.

4.3 Sampling methodology

Audit was conducted as a desk audit. The BP has send information confirming measures undertaken to close NCR. The information was analyzed and phone interview with SBP responsible was conducted. The month report for Febuary-March 2021 was reviewed.

4.4 CB stakeholder engagement

The stakeholder consultation was not carried out for this audit

4.5 Stakeholder feedback

None

5 Results

5.1 Main strengths and weaknesses

Strengths: Use of the FSC transfer system. Effective recordkeeping system. Small number of the management staff and clearly designated responsibilities within the staff members.

Weaknesses: the BP has undertaken sufficient steps to close identified weaknesses

5.2 Rigour of Supply Base Evaluation

Not applicable

5.3 Collection and communication of data

The following energy sources are used by BP: electricity for pellet production; diesel for feedstock handling, shipping and for biomass transportation to customer. Electricity consumption value is based invoicing from supplier; diesel consumption value is based on recording of moto hours.

5.4 Competency of involved personnel

The following key staff members are involved to SBP certification: SBP related staff responsibilities are presented in Section 3 of the SBP Procedure. Interviewed staff was well familiar with their responsibilities. Generally, very few staff members are involved into SBP certification: SBP responsible/director (maintaining of the management system, staff training, trademark use), chief of pellet plant (moisture measurements), chief accountant (verification of incoming invoices and transport documents, performance of outcoming invoices and transport documents).

6 Review of company's risk assessments

6.1 Overview of company's risk assessments and mitigation measures

Not applicable

6.2 Specified risk indicators and mitigation measures

Country/Area	Indicator	Specified risk description	Mitigation measure
N/A	N/A	N/A	N/A

7 Non-conformities and observations

NC number NC-000400 (02/21)	NC Grading: Major
Standard:	SBP Standard 2: Verification of SBP-compliant Feedstock
Requirement:	IN2C; 4.1 The report shall be concise, covering the most important features, and shall be completed using the latest version of the SBR template for Biomass Producers downloaded from the SBP website.
Description of Non-conformance and Related Evidence:	
The BP have prepare SBR using outdated version of the report. During review of the SBR was found that the Supply Base Report is not concise and contain outdated information, for example:1) Section 2.4 contain wrong information about propotion of sawdust and slabwood 2) In section 2.5 data about total supply area is 9.582 million ha while in section 2.1 is 9620,9 million ha 3) Total volume of feedstock used in section 2.5 is 10 886,1 m3 while in SAR the 10 886,1 tonnes 4) In section 11.2 is wrong information about public consultation 5) In section 13 is stated that this section is not applicable, but section is applicable and shall be filled in.	
Timeline for Conformance:	3 months from the report finalisation
Evidence Provided by Company to close NC:	Updated SBR
Findings for Evaluation of Evidence:	The BP has corrected SBR. The review of updated report confirmed that report is concise and cover the most important figures
NC Status:	Closed

NC number NC-000401 (03/21)	NC Grading: Major
Standard:	SBP Standard 4: Chain of Custody
Requirement:	5.3.1 All requirements of the relevant chain of custody control system specified in the SBP-approved CoC system shall be implemented to calculate outputs.

Description of Non-conformance and Related Evidence:	
BP is applying FSC transfer system. The following average conversion factor are using by the BP: 2,2 solid m3 of secondary feedstock (Slabs and edgings processed in chips) for production of 1 tone pellets; 2,20 solid m3 of secondary feedstock (sawdust) for production of 1 tone pellets. Conversion factor changed from last audit and new conversion factor is not justified. Conversion factor for the drier is 0,43 solid m3 of slabwood in summer time and 0,55 in winter time. During review of record in accounting system was found out that conversion factor for the drier was not used in a proper way. It was found out that the conversion factor in each reviewed months vary from 0,2 to 1,3. The SBP responsible was not able to justify this difference in conversion factors for the drier.	
Timeline for Conformance:	3 months from the report finalisation
Evidence Provided by Company to close NC:	Shift reports Month report for February, March
Findings for Evaluation of Evidence:	The SBP manager explained that new system of volume measurements was implemented. The number of shovels is measured each shift as well as volume of biomass produced. Shift master fill in shift report and submit to pellet chief. Monthly report is prepared based on shift reports and submitted to accountant. In March 2021 the conversion factor was received as 2,3 solid m3 of feedstock per tone pellet and 0.3 solid m3 of slab wood for the drier which is in line with branch average
NC Status:	Closed

8 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Nikolai Tochilov
Date of decision:	02 Jun 2021
Other comments:	N/A