



NEPCon OÜ Evaluation of Company Group Vologodskiye Lesopromishlenniki JSC Compliance with the SBP Framework: Public Summary Report

Third Surveillance Audit

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Completed in accordance with the CB Public Summary Report Template Version 1.5

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

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1 Overview

Certification Body (CB) Name:	NEPCon OÜ
Primary CB contact for SBP:	Ondrej Tarabus
Primary CB contact email:	otarabus@preferredbynature.org
Audit team leader:	Nikolai Tochilov
Audit team members:	-
Name of the Company:	Company Group Vologodskiye Lesopromishlenniki JSC
Company legal address:	107, Zosimovskaya st., 160009 Vologda, Russia
Company contact for SBP:	Natalya Khoroshun
Company contact email:	n.khoroshun@volwood.ru
Company website:	www.volwood.ru
SBP Certificate Code:	SBP-07-14
Date of certificate issue:	31 Jan 2019
Date of certificate expiry:	30 Jan 2024
Audit closing meeting date:	21 Dec 2021
Audit cycle:	Third Surveillance Audit

2 Scope of the evaluation and SBP certificate

Scope Item	Check all that apply to the Certificate Scope	Change in scope (N/A for Assessments)
Primary Activity:	Trader	☐
Approved Standards:	SBP Standard 4: Chain of Custody; SBP Standard 5: Collection and Communication of Data Instruction; Instruction Document 5E: Collection and Communication of Energy and Carbon Data 1.5	☐
Includes Supply Base Evaluation (SBE):	No	☐
Includes communication of Dynamic Batch Sustainability Data (DBSD)	Yes	☐
Includes Group Scheme	No	☐
Products	Pellets	☐

Feedstock types:	N/A	☐
Feedstock origin (countries):	N/A	☐
SBP-endorsed Regional Risk Assessments used:	Not applicable	☐
Public link: https://sbp-cert.org/documents/standards-documents/risk-assessments/		☐
Chain of custody system implemented:	FSC: NC-COC-014123	☐
	Transfer	☐

2.1 Description of the company

Organization is a biomass trader sourcing the biomass from one pellet producer in Russia. The biomass is sold by Organisation based on commission agreement with pellet producer. However, in invoices the Organisation is specified as seller. Therefore, the decision has been taken to obtain a separate SBP certificate for Organisation. Biomass may be delivered by different means of transport to different harbors and railway stations in Russia.

2.2 Detailed description of the Chain of Custody system

The Organization has implemented the FSC transfer system with biomass (wood pellets) in the scope of the certificate - NC-COC-014123 <https://info.fsc.org/details.php?id=a0240000005tKcqAAE&type=certificate>. The process covers trade with biomass (FSC Mix Credit and FSC Controlled Wood claims), without physical possession. Non-certified biomass (other biomass) is not accepted.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Trader's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the Biomass Trader's management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records and calculations;
- Review of applicable transportation processes

4 Evaluation process

4.1 Timing of evaluation activities

<i>Audit Level of Effort (LoE)</i>		
Activity	Auditors	Auditor hours
1. Preparation	Nikolai Tochilov	0,5
2. On-site (excl. travel time)	Nikolai Tochilov	4,0
3. Report writing	Nikolai Tochilov	3,0
4. Other	N/A	N/A

<i>Audit Schedule</i>			
Activity	Location	Auditor name	Date/time
<i>Opening meeting</i>	Office in Vologda	Nikolai Tochilov	21 Dec 2021/09:00
<i>Review of FSC product group schedule, FSC supplier records, FSC volume data</i>	Office in Vologda	Nikolai Tochilov	21 Dec 2021/09:15
<i>Review of SBP internal procedures, SBP training records, SBP</i>	Office in Vologda	Nikolai Tochilov	21 Dec 2021/11:15

<i>trademark use, sales and transport documents</i>			
<i>Closing meeting</i>	Office in Vologda	Nikolai Tochilov	21 Dec 2021/12:45
<i>End of evaluation</i>	Office in Vologda	Nikolai Tochilov	21 Dec 2021/13:00

Auditor qualification		
Auditor name	Role	Qualification
Nikolai Tochilov	Audit team leader	Preferred by Nature - NEPCon international senior auditor. He has successfully passed SBP auditor training in Tallinn in January 2015; previous experience with more than 60 SBP assessments and annual audits in Russia, Portugal, Germany, Netherlands, Belgium, Latvia, Belarus and Vietnam.

4.2 Description of evaluation activities

Audit started with opening meeting. Auditor introduced himself, provided information about audit plan, methodology and aim of the assessment. CB's accreditation related issues and confidentiality issues were covered as well.

After that auditor went through all applicable requirements of the standard covering management system, CoC, recordkeeping/mass balance requirements, emission and energy data and made staff interviews.

During the closing meeting auditor explained the results of the audit and further actions were discussed.

4.3 Sampling methodology

Auditor reviewed all applicable records and conducted the interviews with the staff members involved in SBP certification.

4.4 CB stakeholder engagement

N/A

4.5 Stakeholder feedback

N/A

5 Results

5.1 Main strengths and weaknesses

Strengths: limited number of staff; transfer system of FSC and SBP claims.

Weaknesses: none.

5.2 Rigour of Supply Base Evaluation

N/A

5.3 Collection and communication of data

At the moment of the audit, the management system is in place: documented procedures related to SBP certification are developed and implemented; responsible staff appointed; procedures for energy use data obtaining and registration developed. So far, there are no energy use by Organisation during biomass purchase and sales. Biomass is delivered to harbour by biomass producer where it is sold via Organisation to customer on FCA harbour delivery conditions of Incoterms.

5.4 Competency of involved personnel

Overall, responsible staff showed good understanding of knowledge of all applicable SBP requirements. Generally, only two staff members are involved into SBP certification: FSC/SBP responsible (maintenance of SBP certification system) and chief sales manager (sales and transport documents, DTS, SREG if applicable).

6 Review of company's risk assessments

6.1 Overview of company's risk assessments and mitigation measures

N/A

6.2 Specified risk indicators and mitigation measures

Country/Area	Indicator	Specified risk description	Mitigation measure
N/A	N/A	N/A	N/A

7 **Non-conformities and observations**

N/A

8 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Pilar Gorria
Date of decision:	21 Mar 2022
Other comments:	N/A